

Create a Location-Based Work Activity

From the Add Panel

1. Tap the **Add** icon.
2. Tap the desired work activity to create.
3. Select an **Asset Group**.
4. Select an **Asset Type**.
5. Select a work activity **Template**.

The **Create Work Activity** panel appears.

6. Tap **Location**.
 - **Address**: Tap to enter an address for the work activity.
 - **Facility Id**: Tap to enter a **Facility Id** for the work activity.
 - **Level Id**: Tap to enter a **Level Id** for the work activity.
 - **Capture**: Tap to capture the work activity location.
 - **Map**: Tap to select a location on the map.
 - **Clear**: Tap to clear the selected location.
 - **Details**: Tap to view location details.
7. Tap **Done**.
8. Enter any other desired information.
9. Tap **Save**.

The location-based work activity is created.

From the Map

1. Tap the **Select** icon.
2. Tap and drag across the map to draw a box. Any selectable assets in that area are selected and appear on the **Assets** panel.
3. Tap the check box to select one or more assets.
4. Tap **Create**.



5. Tap the desired work activity to create.
6. Select the work activity template.

The **Create Work Activity** panel appears.

7. Tap **Location**.
 - **Address**: Tap to enter an address for the work activity.
 - **Facility Id**: Tap to enter a **Facility Id** for the work activity.
 - **Level Id**: Tap to enter a **Level Id** for the work activity.
 - **Capture**: Tap to capture the work activity location.
 - **Map**: Tap to select a location on the map.
 - **Clear**: Tap to clear the selected location.
 - **Details**: Tap to view location details.
8. Tap **Done**.
9. Enter any other desired information.
10. Tap **Save**.

The location-based work activity is created.