

## Create a Related Work Activity

You can create a related work activity from the main panel of the work activity or from the **Related Activities** page of a work order, inspection, service request, or case.

**NOTE:** When you create a related activity, it creates a child work order, inspection, service request, or case. Information is passed from the parent work activity to the child work activity.

### From the Main Panel of the Work Activity

1. Open a work activity.
2. Click **Create Related Activity** from the **Work Order** panel on a work order, **Inspection Details** panel on an inspection, **Service Request** panel on a service request, or **Main** panel on a case.

3. Click the desired work activity from the list.

4. Create the work activity.

### From the Related Activities Page

1. Open a work activity.
2. Click **Related Activities** on the activity toolbar for a work order, inspection, or service request, or **Case Related Activities** for a case.



**TIP:** You can also scroll to the main panel of the work activity and click **Related** to open the **Related Activities** page. For example, scroll to the **Work Order** panel on a work order, **Inspection Details** panel on an inspection, **Service Request** panel on a service request, or **Main** panel on a case.

3. Click **Create linked activity** on the **Related Inspections**, **Related Service Requests**, **Related Work Orders**, or **Related Permits** panels.

Related Inspections

<input type="checkbox"/>	Id	Description	Type	Asset Id
<input type="checkbox"/>	14560	Water - Hydrant Dry Barrel	INSP	11403
<input type="checkbox"/>	1591	Electric - PM/NC INFO	INSP	29725

Below the table is a toolbar with a red box around a '+' icon, indicating where to click to create a related activity.

4. Create the work activity.