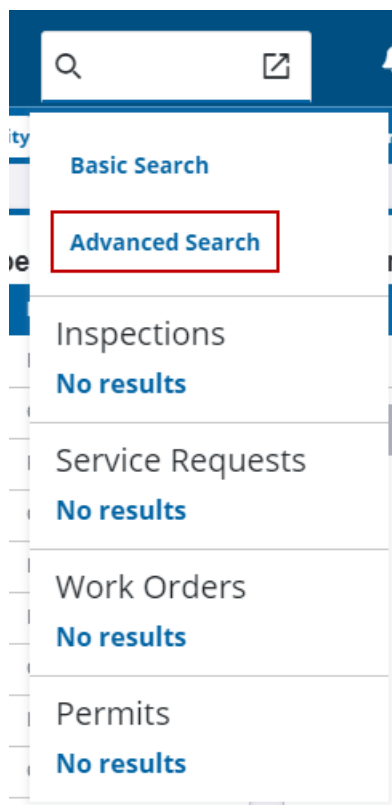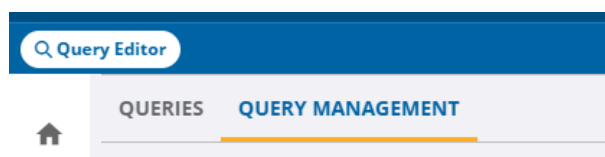**Trimble Unity™**

Share a Query

You can share a query with a domain, group, or individual users.

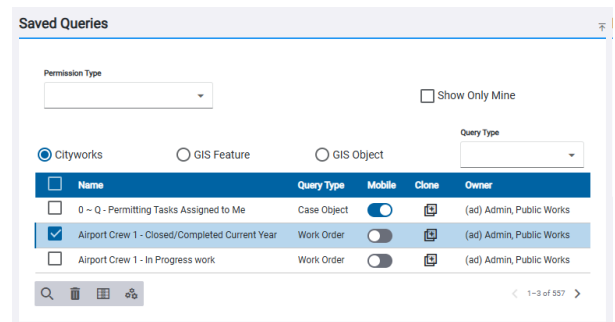1. Click **Work activity search** and then **Advanced Search**.
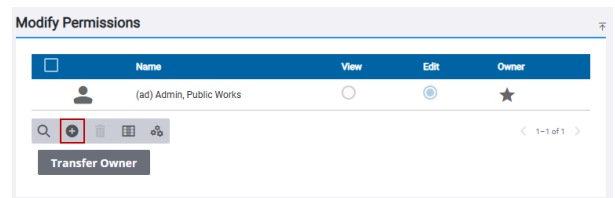

The **Query Editor** page opens.

2. Click the **Query Management** tab.

3. Select an existing query from the **Saved Queries** section. You can enter the query name in the **Filter records** field to filter the list or select **Show Only Mine** to filter the list based on queries you own.

4. Click **Add record** on the **Modify Permissions** panel.

The **Add Permissions** panel opens.

5. In the list of employees, select **View**, **Edit**, or **None** permissions.

6. Click **Save**.