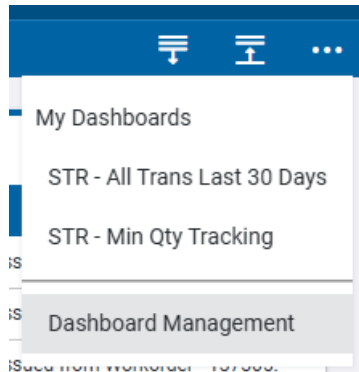**Trimble Unity™**

Create a Dashboard

You can add a dashboard and customize it to work for your needs.
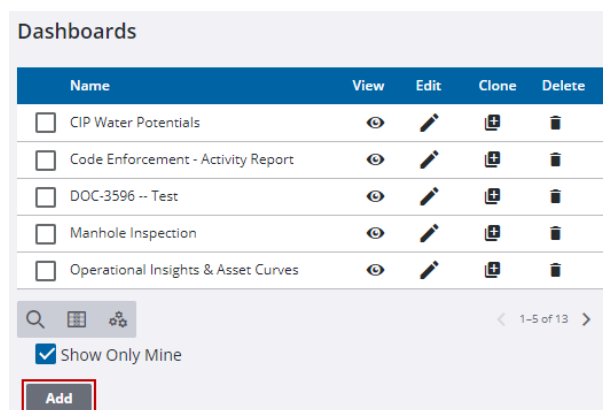
1. Click **Dashboard**.
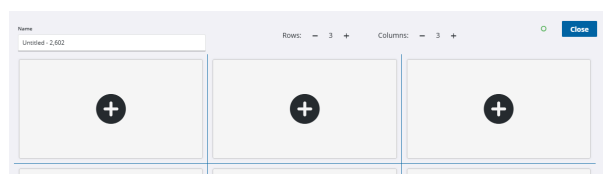2. Click **Dashboard Actions** and then **Dashboard Management**.

> **NOTE**: The most-recently-viewed dashboards display.

The **Dashboard Management** page opens.

3. Click **Add** in the **Dashboards** panel.

The **Dashboard - Edit** page opens.

4. Enter a **Name** for your dashboard.

By default, there are three rows and three columns. However, you can add or remove **Rows** and **Columns** as you need.

> **TIP**: Only the widgets you have added to the dashboard display when viewing the dashboard, so there is no need to delete unused rows or columns.

5. Click the add icon to add a widget.

> **NOTE**: Changes made to the dashboard save automatically.

6. Click **Close** to return to the **Dashboard Management** page.
7. Click **View** on the dashboard on the **Dashboards** panel to view the changes.